MADURAI KAMARAJ UNIVERSITY

(University with Potential for Excellence)
Re-accredited by NAAC with 'A++' Grade in the 4th Cycle

Prof. Dr. M. Ramakrishnan, M.E., Ph.D., Ph.D
Registrar (i/c)

Palkalai Nagar, Madurai – 625 021,
Tamil Nadu, India.

Ref: CBCS /Exam Guidelines/PG/April 2024

12-02-2024

To

All the Chairpersons of the Schools /
    Heads of the Departments / Directors of the Centres,
Madurai Kamaraj University,
Madurai – 625021.

Sir / Madam,

      Sub: CBCS - **PG Programmes II, III, IV & V year (Semester)** –
      April 2024 Examinations – Guidelines – Reg.

      I request you to follow the guidelines given below for the ensuing **April 2024** Examinations of Even Semester.

1. Kindly prepare the timetable for **PG semester (II, III, IV & V year)** Examinations including **Odd & Even semester arrear papers** and send a copy to CBCS office on or before **20.03.2024**.

2. The minimum attendance for each semester is fixed as 75%. If a candidate fails to make 75% of attendance, but makes upto 65%, the student will have to produce medical certificate. For less than 65% and upto 60%, the student will have to produce medical certificate and pay a penalty of Rs.500 for each paper. For less than 60% attendance, the student has to repeat the semester. The list of students and attendance details for each program need to be prepared and send the same to the CBCS office on or before **01-04-2024**.

3. You are requested to inform the students to download the exam application form from the University Website.

4. The Examination Application Form duly signed by the students along with the examination fee chalan **(SBI – I Collect)** should be thoroughly checked by the office staff, duly signed and forwarded through the Chairpersons of the Schools / Heads of the Departments to the CBCS office on or before **20.03.2024** for PG Programmes.

5. **Internal marks** should be published and displayed on the Schools / Departments notice board and a copy should also be sent to CBCS Office **on or before 05.04.2024.**

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6. Examination for all SSS Courses need to be conducted on **18th April 2024** in the forenoon session & Examination for arrear SSS courses need to be conducted on the same day in the afternoon session and Elective Courses may be conducted during **19th & 22nd April 2024** uniformly by all the Schools / Departments. The examination for the Core Courses may be conducted from **23.04.2024** onwards.

7. Question bank may be prepared and made available to the students as was done in the earlier semesters.

8. The office of the Schools/Departments/Centres should inform the students to **mention the Codes clearly for SSS, Core & Elective Papers** and the **total number of papers** and **credits** for which they are appearing now in the April 2024 Examinations **in the Exam Application Form**.

9. The students should check the SSS, Elective & Core papers course code in the nominal roll (issued by CBCS Office) clearly.

10. Please note that the provisional results, as per CBCS regulations, should be **published on or before 10.05.2024** for **PG Programmes** and a copy of the provisional results along with the **Minutes of School / Dept. Council** should be sent to CBCS office after publication and the same has to be displayed on the Schools / Departments notice board immediately.

11. **Final results** should be sent along with the **Minutes of School / Dept. Council** meeting and the Foil cards **within 10 days** after the publication of provisional results **(if there is no revaluation).**

12. The Chairpersons of the Schools / Heads of the Departments are requested to verify and sign in the individual mark statements while issuing to the students.

Encl.: Exam Schedule

EXAM SCHEDULE
April 2024 – EXAMINATIONS

PG Programmes II, III, IV & V year (Even Semester)

Last date for payment of Exam Fee (Without fine)	-	08.03.2024
Last date for payment of Exam Fee (With fine **Rs.100**)	-	15.03.2024
Last date for Publishing Internal Marks	-	05.04.2024
Date of Commencement of End Semester Examination	-	18.04.2024
Last date for publishing Provisional Results	-	10.05.2024
Last date for publishing Final Results	-	20.05.2024

Examination fee particulars

Sl.No	PG Programmes	Fees (Rs.)
	PG Programmes Semesters Examination	
	For MCA, M.Sc. Computer Science with specialization in DA, M.Sc. Electronics & Instrumentation, MBA., MBA(HA),.	
1	Theory per Paper	340/-
2	Practical / Dissertation	454/-
3	Project / Viva-Voce	788/-
	Other than the above PG Programmes	
4	Theory per Paper	196/-
5	Practical (3 Hours)	284/-
6	Practical (6Hours)	366/-
7	Project / Viva -Voce / Dissertation	479/-
8	Fee for Practical in M.Sc. Mathematics	454/-
	SSS	
9	If any student chooses form MCA, M.Sc. Computer Science with specialization in DA, M.Sc. Electronics & Instrumentation, MBA., MBA(HA), Theory per Paper.	340/-
10	If any student chooses from other than the above PG Programmes Theory per paper	196/-
	Additional Fee for PG Students	
11	Provisional Certificate	600/-
12	Other fees	75/-

You are requested to kindly bring this on your Schools/Departments notice board

REGISTRAR i/c